THE JERSEY HERITAGE TRUST

A charity registered with the Jersey Charity Commissioner Registered number 411

Report and Financial Statements
31 December 2020

TRUSTEES

Mr T Brown - Chair 1,6 (Appointed as Chair 1st August 2020)

Mr N Molyneux 3

Mrs C Follain-Metcalfe - Vice Chair 2 (Retired 4th April 2020)

Mr C May 3 (Retired 4th April 2020)

Mr L Trevellyan (Retired 4th April 2020) Mrs C Ferguson (née Moore) ²

Dr A Hall ^{1,4} (Appointed 28th January 2020) Mr S Boas ^{1,5} (Appointed 4th April 2020)

Mr S Cartwright ⁵ (Appointed 4th April 2020) Mrs C Littleboy ⁵ (Appointed 4th April 2020)

Mrs L Robertson ^{2,4} (Appointed 4th April 2020)

Mrs N Thomas – Vice Chair 2,3 (Appointed 4th April 2020)

Mr P Vane 3, 4 (Appointed 4th April 2020)

Mr A Best ³, President of the Société Jersiaise from 25th April 2019 was appointed on 3rd June 2019 as a Board observer. He retired from this appointment in January 2021 and is yet to be replaced.

1 - Member of the Finance & Audit Committee, 2 - Member of the Remuneration & Appointments Committee, 3 - Member of the Archives, Collections & Ethics Committee, 4 - Member of the Environment Committee, 5 - Member of the Experience, Programme & Content Committee.

CHIEF EXECUTIVE OFFICER

Mr J Carter

FINANCE AND OPERATIONS DIRECTOR

Mr P Thomas

OFFICE

The Jersey Museum The Weighbridge St Helier Jersey JE2 3NG

AUDITORS

Moore Stephens Audit & Assurance (Jersey) Limited PO Box 236 1 Waverley Place Union Street St Helier Jersey JE4 8SG

LEGAL ADVISERS

Benest Corbett Renouf 12 Hill Street St Helier Jersey JE2 4UA

BANKERS

The Royal Bank of Scotland International PO Box 64 Royal Bank House 71 Bath Street St Helier Jersey JE4 8PJ

CHAIR'S REPORT 2020

I start this Chair's report with a big thank you to the staff and volunteers who helped get Jersey Heritage through 2020: without their commitment, hardwork, dedication and, at times, humour we would not have succeeded to the extent we did. What was clear between lockdowns was the importance of Jersey's heritage to Islanders and their wellbeing, evidenced by the number of resident visitors and the record level of members: one in seven Islanders were members by the end of the year and this continues to rise in 2021.

I would also like to thank Montfort Tadier, now ably followed by Kirsten Morel, and Lyndon Farnham for the support they have given to heritage in general and the Jersey Heritage Trust in particular. The extra funding to get us through 2020, the commitment to the work at Elizabeth Castle, and now the funding of work at Hamptonne and La Hougue Bie (approved in 2021) are a great commitment to the Island's heritage and a recognition that investment in heritage is also an investment in Jersey businesses. It has its part to play in a vibrant local economy.

Over the period we have also taken a more public stance on key heritage matters, recognising that part of our role is to hold governments, authorities, developers and businesses to account on the importance and relevance of heritage. This is a tricky path and balance to keep, but as one of the Island's main heritage bodies, working with the Société Jersiaise, National Trust for Jersey and others, it is important that heritage is part of policy development and not an afterthought, is included in the drafting of relevant legislation and not a stakeholder kept at arm's length, and seen as a trusted partner not a hostile body.

One area of frustration are the number of developers who seem to make no attempt to take account of government policy on heritage and see it as something to ignore and allow others to argue for. At times this seems to be copied by government organisations who ignore government policy on heritage when they put forward proposals making others decide on a perceived conflict between homes and heritage. We would encourage professional bodies and businesses involved in development to be more imaginative, working with the constraints of a site, seeing it as a professional challenge rather than seen as a hurdle. It would be good to see developers grasp the challenge rather than, at times, ignore it. All this is not helped by the organisational changes that have under resourced and separated heritage between the Historic Buildings Team from the Development Control Officers. It is one very small example of the consequences of an historic policy of reducing capacity and effectiveness of heritage in the system. The solution is a better resourced historic environment team positioned in the best way in the system.

Having said that, by the time of the next election we may have seen a government that has done more for the heritage sector in the last four years than in any period for the previous twenty. We remain committed to work with government and other bodies to protect heritage, to demonstrate its role in a modern society both in well-being and sustainable economic growth, and for it to be a place of education and, of course, fun.

Tim Brown Chair

CHIEF EXECUTIVE'S REPORT 2020

In spite of the very significant financial challenges arising from the period of lockdown and the constraints on tourism during the year, in many ways including in the formalities of our relationship with Government, in governance arrangements, in public support and in facilities and services, Jersey Heritage left 2020 in a position much improved on 2019. Even though the pandemic limited the service generally and especially the periods in which the visitor sites could be open, there was much in the year which highlighted the importance to Islander's wellbeing of our archive, museum and historic environment work.

The sites saw 66,000 visits in the year. That was a fraction of the 210,000 we saw in 2019 and obviously affected by the limitations on Island tourism. But during periods in which we were able to be open, use of the sites by Jersey residents was double in some weeks. Membership grew to over 15,000. The Heritage Lets sites were almost completely full, a trend which has continued into 2021.

Jersey Heritage raised £1.5 million to support the heritage service. Much of the organisation's self-generated income is linked to admissions of which tourists form the largest part. So while that revenue fell far short of the £3.1 million raised in 2019 it was still, in the circumstances, a significant contribution towards maintaining heritage jobs, heritage services to the public and heritage conservation projects.

The organisation made savings of over £1 million and was very grateful to receive a Government top-up grant of £1.1 million. Although that inevitably created some setbacks in planned programmes and maintenance work, we were able to avoid redundancies and maintain our body of skilled and experienced staff.

Notwithstanding the closure of sites to the public, staff continued to work on conservation of Island heritage and on new ways of reaching audiences. The new Jersey Archive repository was completed and made ready to start the intake of public records. The launch of Jersey's first Historic Environment Record was just one example of new online services which found a significant audience, locally and overseas, during the year.

The pandemic arrested on-Island progress with our national archaeological partnerships as teams could not travel to Jersey. Research aspects continued however with much national publicity around the publication of 'the earliest art in Britain' from the excavations at Les Varines. Elements of the Le Catillon II hoard were included in a European study of Celtic Gold. Locally, other new partnerships formed with Beresford Street Kitchen taking on the operation of the refurbished tea-room at La Hougue Bie.

There were a number of important developments in governance during the year. The States Assembly agreed a new Constitution for Jersey Heritage enabling the organisation to register as a Jersey charity, maintain access to charitable funds, secure our fundraising brand and benefit from tax arrangements. The Assembly appointed Tim Brown as Chair, the last time a Chair will be appointed in this way, in a short debate which recognised and endorsed the Board's approach to diversity. Seven new trustees were appointed.

A 99 year lease with the Government for 21 heritage sites across the Island was agreed, replacing a limited 2005 management agreement and putting the future of these important buildings on a secure footing for long-term public benefit.

Working with Historic England, Jersey Heritage made progress towards the development of a consultation draft for the Heritage Strategy and on guidance towards a brief for potential new legislation to protect portable antiquities in Jersey.

The States Assembly agreed amendments to the Government Plan to provide initial funding for the Elizabeth Castle project with a commitment to completion of the project by 2025 as well as a reaffirmed commitment to the principle of increasing funding for the arts, culture and heritage sector to 1% expenditure. Alongside Fiscal Stimulus funding for Hamptonne and La Hougue Bie applied for in 2020 and agreed in 2021, overall these developments auger well for the heritage service as we enter a period of post-pandemic recovery.

Jon Carter Chief Executive

TRUSTEES' REPORT 2020

INCORPORATION

The Jersey Heritage Trust ('the Trust') was formally incorporated by order of Her Majesty in Council on 1 May 1983 and registered in Jersey on 3 June 1983.

PURPOSE STATEMENT

The Trust's purpose statement is as follows:

"Jersey's heritage and culture is special. The purpose of the Trust is to care for it, promote wide access to it, act as advocates on its behalf and bring imagination to telling its stories so that we inspire people to create a better Island for everyone."

RESULTS FOR THE YEAR

The excess of income over expenditure after accounting for investment gains and actuarial losses on the pension scheme for the year was £675,000, increasing the total accumulated Trust funds to £5.74 million.

The unrestricted fund surplus for the year after accounting for investment gains and actuarial losses on the pension scheme and after transfer between funds was £611,000.

RESERVES POLICY

The Trust has net assets totalling £5.74 million but of this £3.6 million is restricted to donor specified projects, whilst a further £2,000 has been set aside for work in conjunction with the Société Jersiaise, £54,000 for patron-funded initiatives and £43,000 for acquisitions to the collection. The remaining £1.15 million comprises £4.3 million of property (primarily the Jersey Archive) that the Trust could not freely dispose of without damaging the primary aims of the Trust, and heritage assets of £358,000. Consequently, the Trust has no free reserves.

A significant reason for this situation is the existence of the past service pension debt of £3.75 million. This past service debt arose when a shortfall in funding of the Government of Jersey Public Employees Contributory Retirement Scheme (PECRS), of which the Trust is an admitted member, was identified in the late 1980s. At that time, PECRS hoped current members' contributions would service the cost of this obligation. In 2005, further changes were made to the pension fund and the remaining liability was transferred to the participating bodies. As with other participating bodies, the Trust is liable to repay its share of the pre-1987 debt by 2083, and this will be achieved by monthly payments that will continue to December 2083.

On the assumption that the Department for Economic Development, Tourism, Sport and Culture will continue to fund the Trust according to the provisions of the Service Level Agreement and that the Service Level Agreement continues to be renewed, recognising that the Trust has no free reserves, the Trust will seek to maintain cash balances sufficient to cover the working capital requirements, taking into account the seasonality of its activities and the potential for a sudden significant reduction in its revenue-generating opportunities as might arise from paralysis of international transport services or a global pandemic. To fulfil this requirement, the Trust estimates that it would normally need to hold cash balances of approximately £1.4 million. The value of the unrestricted cash or near cash balances held at 31 December 2020 was £951,000.

TRUSTEES' REPORT 2020

OBJECTIVES AND ACTIVITIES

The following is a summary of the Trust's main aims as described in its Business Plan:

- Continue modest increase in winter opening of the Town sites;
- Increase access to monuments and collections online;
- Increase community engagement through creative projects and volunteering;
- Work with Visit Jersey and other attractions to grow the numbers of visitors to Jersey;
- Continue to grow self-generated income through the Archive and Collections Online project, reaching new markets outside of Jersey;
- Support the strategic aims of the Government of Jersey in the areas of inclusion and participation, wellbeing, education, the economy and St Helier.

PLANS FOR FUTURE PERIODS

The Service Level Agreement (SLA) between the Trust and the Department for Economic Development, Tourism, Sport & Culture (EDTSC) was signed in February 2016 and re-signed in March 2019. It documents fully what is expected of the Trust in terms of its service level for the funding it receives from EDTSC. It clearly identifies what that funding will be over the four years of the Government of Jersey Medium Term Financial Plan and therefore, the Trust has developed plans based on that funding plan. The Government of Jersey Medium Term financial plan ended December 2019 and Jersey Heritage has secured a new SLA for the period 2020 - 2023.

SUMMARY OF MAIN RISKS

The Trust maintains a risk register that is regularly reviewed. The following risks were identified and are listed here in no particular ranking order:

- Failure to position heritage in visitor economy. Failure to maintain attractions to meet changing market expectations. Potential closure of sites in response to funding shortfall. Failure to develop and promote online content to global audience;
- Loss of specialist in-house curatorial/archival expertise and knowledge of collections sufficient to ensure maintenance of archives and collections management standards. Insufficient storage for Island collections. Lack of research to realise value of key collections;
- Failure to meet management agreement requirements. Investment fund available to maintain the sites and therefore key partnerships is decreasing in real terms. Insufficient long-term planning to identify and address maintenance backlog;
- Inadequate framework of legal protection and supporting protocols for archaeology. Absence of
 dedicated funding. Shortage of qualified Historic Environment specialists currently employed in the
 Island. Inadequate provision for reporting, maintaining and providing access to historic environment
 data leading to unnecessary loss;
- Failure to engage community in programmes and ultimately in cause, leading to loss of political, sponsor, membership and partner support. Failure to engage across demographic segments failure to understand reach and inclusion. Failure to balance commercial and charitable identity;
- Failure to recognise value of and therefore resource international programmes because not directly remunerative in short term;
- Reduction of States investment in Jersey Heritage leading to reductions in service below that expected by Islanders. Admissions income decline through failure to invest to meet changing visitor expectations. Decline in trading income owing to regulatory changes;
- Failure of relationship with key stakeholder organisations leading to reputational/political issues and blocks to progress;

TRUSTEES' REPORT 2020

SUMMARY OF MAIN RISKS (CONTINUED)

- Growth in number of assets and volume of projects leading to loss of governance oversight, potential delivery failure and consequential reputational, partnership and funding risks;
- Growth of compliance and controls required for good IT and data governance is not receiving sufficient investment in systems, hardware, training and capacity;
- Pension debt repayments and revaluation risk insolvency;
- Absence of a cohesive Island strategy for heritage. Without this there is a real risk that the activity of all those partners engaged in heritage will be competing for resource (money and volunteers), have different and maybe conflicting priorities and thus effort and money could be wasted.

The major risks to which the Trust are exposed, as identified by the Trustees, have been reviewed and systems or procedures have been established to manage those risks.

INVESTMENT POLICY

The Trustees, mindful of poor interest rates on cash balances have been seeking better returns on funds held. Consequently, the decision was taken to transfer some cash into a portfolio of bonds and equities. This is expected to realise a minimum rate of return of approximately 1.5% per annum (2% in 2019). All the remaining cash balances are held by the Trust either to meet its short-term working capital requirements or as part of a restricted fund. The Trust's investment policy is, therefore, necessarily a cautious one with cash being held on short-term deposit accounts.

GOVERNANCE

The Trustees adopted a revised constitution on 26th November. The States Assembly agreed those changes to the constitution under P.142/2020 on 3rd December 2020. The most notable variation of the constitution related to the appointment of the Chair.

The Trust is governed by a Board of Trustees, which meets at least four times a year. The list of Trustees and Directors is shown on page 2.

The Board of Trustees comprises:

- A Chairperson, appointed by the Board of Trustees. The Chairperson is appointed for a period not exceeding three years, and may subsequently be re-appointed for up to two further periods of three years giving a maximum term of nine years;
- The President or Vice-president of the Société Jersiaise subject to approval by the Board of Trustees although the Board shall still be properly constituted should the President or Vicepresident not take up the position;
- A Trustee appointed by the Trust at its discretion but on the nomination of the Société Jersiaise.
 Such appointment for a period not exceeding three years, and the appointee may subsequently be re-appointed for up to two further periods of three years giving a maximum term of nine years.
 The Board shall remain properly constituted should no nomination be made;
- Additional Trustees numbering no less than eight and no more than twelve.

Trustees are appointed specifically for the skills, experience and influence they can bring to the Board and the contribution they can make to Jersey Heritage Trust. Trustees are appointed for a period not exceeding three years, and may subsequently be re-appointed for up to two further periods of three years giving a maximum term of nine years.

Decisions of the Board of Trustees are made by simple majority. The Chair has an additional casting vote in addition to his own in the event of a tied vote.

TRUSTEES' REPORT 2020

New Trustees are recruited through a process consistent with the Jersey Appointments Commission procedures to ensure openness and transparency. Vacant positions are advertised and all applications are considered. Selection is based on criteria related to the applicant's experience, skills, and personal qualities.

The induction of Trustees is primarily through a programme of site visits and meetings with the Director, and members of the senior management team. An introductory pack of key documents and publications including Governance Policies, Business Plans, Annual Report and Accounts, an organisation chart and budget forecasts is provided.

SUB-COMMITTEES

The Trust has five formally constituted sub-committees as follows:

The Finance and Audit Committee, which reviews the audited annual financial statements of the Trust and recommends them to the Board. In addition, it has responsibility for oversight of the Trust's financial management, the adequacy of its reporting and risk management. It comprises four members of the Board of Trustees and the Board's Chair and meets at least every two months. Members of the senior management team attend as required.

The Remuneration and Appointments Committee, which reviews pension, employment and remuneration policies, determines the salary and appointment of the Director and senior management, and approves the annual salary review. It leads the process of trustee appointments. It comprises of at least three members of the Board of Trustees. The Chair of the Board of Trustees may be a member of the Remuneration and Appointments Committee but shall not be the Chair. It meets as matters dictate, but at least annually with the Director in attendance as required.

The Archives, Collections and Ethics Committee, which seeks to make the most of the collections in terms of community engagement, public access and commercial opportunities with the objective of reaching the widest public audience and realising the biggest public value from the material held by the Trust.

The Environment Committee, which seeks to ensure Jersey's built and historic environment is valued and enjoyed.

The Experience, Content and Programmes Committee, which seeks to assist the Board in discharging its responsibilities in the areas of experience, content and programmes. It works with Jersey Heritage staff to optimise the enjoyment of heritage in all its forms, both tangible and intangible.

RELATED PARTIES

Société Jersiaise

By virtue of common trusteeship, the Société Jersiaise is considered a related party.

On 21st December 2018, the Trust entered into a new agreement with the Société Jersiaise, superseding all previous agreements and entered into three leases of 99 years for Hamptonne Country Life Museum, La Hougue Bie and the headland consisting of a cave commonly known as La Cotte de St Brélade.

Whereas previously a grant had been paid to the Société Jersiaise (£82,532), under the new agreement, an annual management fee of £23,529 is payable, along with lease payments totalling £30,000 annually for each of Hamptonne Country Life Museum and La Hougue Bie.

The lease payment of £99 for La Cotte de St Brélade was expensed in full in 2019.

During the year, there were 559 Société member admissions (2019 – 795) to Trust-managed sites without charge at an estimated value of £5,721 (2019 - £7,005).

No.7 Pier Road and collections owned by the Société Jersiaise are also insured under the Trust's insurance policy. The Société Jersiaise reimburses the Trust for the additional premiums paid of £5,490 (2019 - £5,490).

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Jersey Museum Trading Company Ltd

The Trust has one wholly-owned subsidiary, the Jersey Museum Trading Company Limited that previously held the liquor licence in respect of the Jersey Museum, but is otherwise dormant and has no other assets.

HERITAGE PARTNERS

The Trust has developed formal and informal relationships with a number of other heritage bodies that share similar aims:

Channel Islands Occupation Society (CIOS)

The Trust cares for the archival collections of the CIOS at the Jersey Archive. The collections are fully catalogued and preserved by the Trust's staff, who also deal with any enquiries from individuals wishing to access the records. CIOS liaise with Jersey Archive when planning archive days for their members. There were no other material transactions between the Trust and CIOS in the year.

Channel Islands Family History Society (CIFHS)

The collections of the Channel Islands Family History Society are hosted by the Trust at Jersey Archive. The CIFHS provide volunteers at the Archive to assist members of the public with their family history enquiries. CIFHS and the Trust both promote the collections through websites, leaflets and open days/family history events. There were no other material transactions between the Trust and CIFHS in the year.

National Trust for Jersey (NTfJ)

Jersey Heritage cares for the collections of the NTfJ under a collections management agreement. The NTfJ are the owners of Hamptonne and are party to a tripartite agreement with the Société Jersiaise, who hold the usufruct, and Jersey Heritage under which Jersey Heritage manages and operates the site.

VOLUNTEERS

The Trust also manages its own volunteer programme. Those individuals, together with volunteers working through the above heritage bodies, donated 9,130 hours (2019 - 17,647 hours) of their time supporting the work of the Trust.

PROPERTIES

The Trust is the owner of the properties known as the Jersey Museum, No. 9 Pier Road and the Sir Francis Cook Gallery and has been granted by deed of gift, the usufruct of Mont Orgueil and Elizabeth Castle.

The Trust has entered into 99 year leases for La Hougue Bie, Hamptonne Country Life Museum and La Cotte de St Brélade.

The Trust also has a management agreement with Jersey Property Holdings in respect of Seymour Tower, La Crête Fort, Barge Aground, Radio Tower, Fort Leicester, L'Etacquerel Fort, Archirondel Tower, La Tour Cârrée, Lewis's Tower, Kempt Tower and La Rocco Tower.

Grosnez Castle is managed by the Trust under an agreement with Rosel Estates.

The Trust has a 25-year lease on Le Hooq Tower that expires in 2042.

HERITAGE ASSETS

The Trust has a collection of heritage assets comprising of objects, artefacts, archives material, and data of an historic nature, which are specifically donated to, or purchased by, the Trust. These assets are valued by in-house staff with appropriate subject specialism. The de-minimis capitalisation limit for individual collection purchases is £500.

Heritage assets donated to the Trust but which the Société Jersiaise, the Government of Jersey and National Trust for Jersey legally own, are valued at value-in-use. In the opinion of the Trustees, the value-in-use for

TRUSTEES' REPORT 2020

such heritage assets is determined to be nil, as the Trust does not generate positive cash flows from the display of the assets. The Trust relies upon grant funding which is unrelated to specific assets.

INSURANCE

Property Insurance

The insurance values of Jersey Museum and associated complex of buildings, and the Sir Francis Cook Gallery and associated collections store, were reviewed in 2007 and 2008 respectively by a firm of locally qualified architects. Other property valuations are based on the historic cost of construction, inflation-linked to the local building cost indices.

Building Insurance Valuations

| | 'UUU |
|--|------|
| Jersey Museum and 9-13 Pier Road 12, | 914 |
| Hamptonne Country Life Museum Buildings 5, | 741 |
| La Hougue Bie Museum Buildings, Passage Grave and Neolithic Longhouse 2, | 149 |
| Jersey Archive 15, | 573 |
| Sir Francis Cook Gallery and Store 6, | 557 |
| Grosnez Castle | 505 |
| Le Hocq Tower | 866 |

Although the Trust has the responsibility for the care and maintenance of Elizabeth Castle, Mont Orgueil, the Maritime Museum/Occupation Tapestry and the group of historic sites called 'Forts and Towers', it is the Government of Jersey who insure these buildings. The cost of this insurance is recharged to the Trust.

Museum and Archive Collections

The total value of insurable risks covered under the collections policy was £23.86 million, with a maximum first loss cover of £9.37 million.

The first loss is the maximum loss the Trust could recover in the event of losses suffered in any one insurable event. This type of cover is substantially less costly to purchase, whilst achieving similar levels of risk mitigation provided by more traditional insurance cover. Only if the collections stored or displayed at more than one site were to suffer substantial loss by some common act of destruction could the policy prove inadequate. Trustees consider this risk extremely low.

More traditional insurance usually limits the maximum claim that can be made to the market value of the property damaged. This is considered adequate for objects such as paintings with high market value. However, the Trust's insurers have granted a special provision for damage that occurs to collection items with low or no market value, such as most archive material. In this case, legitimate restoration costs up to £10,000 for each item damaged may be claimed, regardless of market value.

Public archives are insured separately by the Government of Jersey's insurer and, as with all insurance policies issued in Jersey, acts of terrorism are now excluded from policy claims.

Other Insurance

The Trust has undertaken to insure the coin collection found in 2012, currently in its custody.

The Trust has public liability and employers' liability insurance of £10 million each.

The Trust has a 'Charities Policy', which has many of the characteristics of a 'Directors & Officers' Policy, providing risk cover of up to £1 million for each insurable event, and purchased in the year at a cost of £1,761 (2019 - £1,761).

Chair

STATEMENT OF THE BOARD OF TRUSTEES RESPONSIBILITIES IN RESPECT OF THE FINANCIAL STATEMENTS

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

The Trustees are required to prepare financial statements for each financial year. The Trustees have elected to prepare financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Charities Statement of Recommended Practice (SORP) Accounting and Reporting by Charities: SORP applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). The Trustees must prepare financial statements that give a true and fair view of the state of the Trust's affairs at the end of the period and of the net movement in resources of the Trust for the period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities "Statement of Recommended Practice" (SORP FRS 102);
- make judgements and accounting estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Trust will continue in business.

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the Trust's transactions and disclose with reasonable accuracy at any time, the financial position of the Trust. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE JERSEY HERITAGE TRUST

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of The Jersey Heritage Trust ("the Trust") which comprise the Balance Sheet as at 31 December 2020, and the Statement of Financial Activities, Statement of Cash Flows for the year ended 31 December 2020, and notes to the financial statements, including summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Charities Statement of Recommended Practice (SORP) Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

In our opinion the financial statements:

- give a true and fair view, of the state of the Trust's affairs as at 31 December 2020 and of its incoming resources and application of resources, for the year then ended; and
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in Jersey, including the FRC's Ethical Standard, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Trust's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The Board of Trustees are responsible for the other information. The other information comprises the information included in the Vice Chair and Chair of the Finance and Audit Committee's Report, Chief Executive's Report and Trustees' Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.



INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE JERSEY HERITAGE TRUST (CONTINUED)

Responsibilities of the Board of Trustees

As explained more fully in the Statement of Board of Trustees' Responsibilities set out on page 11, the Board of Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Board of Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board of Trustees are responsible for assessing the Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Board of Trustees either intend to liquidate the Trust or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit, in respect to fraud, are; to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses; and to respond appropriately to fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both those charged with governance of the entity and management.

Our approach was as follows:

- We obtained an understanding of the legal and regulatory frameworks that are applicable to the Trust and determined that the most significant is those that relate to the Charities Laws in Jersey & Jersey Heritage Trust Constitution.
- We understood how the Trust is complying with the Charities Laws in Jersey & Jersey Heritage Trust Constitution by making inquiries of management. We corroborated our inquiries through our review of minutes of Board of Trustees meetings and the review of various correspondence examined in the context of our audit and noted that there was no contradictory evidence.
- We assessed the susceptibility of the Trust's financial statements to material misstatement, including how fraud might occur by meeting with management to understand where they considered there was susceptibility to fraud. We also considered performance targets and their propensity to influence management to manage earnings and revenue by overriding internal controls. We performed specific procedures to respond to the fraud risk of inappropriate revenue recognition. We have reviewed the partnership agreement with States of Jersey to determine the correct revenue. We have recomputed the grant income based on the agreement to test the reasonableness of revenue. We have vouched the grant received to the bank statements to test the accuracy. Our procedures also included a risk based sample of journal entries that may have been posted with the intention of overriding internal controls to manipulate earnings. These procedures were designed to provide reasonable assurance that the financial statements were free from fraud or error.
- Based on this understanding we designed our audit procedures to identify non-compliance with such laws and regulations. Our procedures involved journal entries testing, with a focus on journals meeting our defined risk criteria based on our understanding of the business, inquiries of senior management of the Trust.



A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at https://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report

Use of our report

This report is made solely to the Trust's members as a body. Our audit work has been undertaken so that we might state to the Trust's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trust and its members as a body, for our audit work, for this report, or for the opinions we have formed.

Moore Stephens Audit & Assurance (Jersey) Limited

NOZE STOPPEN

1 Waverley Place Union Street St Helier

Jersey Dated: 22 September 202

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The Jersey Heritage Trust

BALANCE SHEET at 31 December 2020

| | Notes | Unrestricted Funds | cted | Designated Funds | pa | Restricted Funds | ed. | Endowment Funds | ient s | Total Funds | d ts |
|---|-------|-----------------------|-------|---------------------|------|---------------------|-------|--------------------|-----------|----------------|---------|
| | | 2020 | 2019 | 2020 | 2019 | 2020 | 2019 | 2020 | 2019 | 2020 | 2019 |
| | | £000 | 000J | £000 | 000Ŧ | 000₹ | 000Ŧ | 000J | 000Ŧ | 000₹ | 000₹ |
| | | Note 2 | 2 | Note 3 | | Note 4 | , | Note 5 | 5 | | |
| NON-CURRENT ASSETS: | | | | | | | | | | | |
| Property | 9 | 4,736 | 4,407 | | 1 | 1 | , | 2,327 | 2,404 | 7,063 | 6,811 |
| Heritage assets | 7 | 58 | 58 | 20 | 70 | 280 | 280 | , | 1 | 358 | 358 |
| Other fixed assets | 00 | | 13 | • | 1 | 34 | 46 | • | • | 34 | 59 |
| Investments | 6 | 1 | 1 | ı | ı | 1 | ı | 69 | 89 | 69 | 89 |
| TOTAL FIXED ASSETS | | 4,794 | 4,478 | 20 | 20 | 314 | 326 | 2,396 | 2,472 | 7,524 | 7,296 |
| CURRENT ASSETS: | | | | | | | | | | | |
| Stock | | 46 | 46 | | ı | 1 | • | 1 | 1 | 46 | 46 |
| Debtors | 10 | 304 | 395 | ı | 1 | • | • | ı | 1 | 304 | 395 |
| Investments | 6 | 531 | 512 | • | ı | 1 | • | • | ı | 531 | 512 |
| Cash at bank and in hand | | 951 | 443 | 85 | 87 | 066 | 871 | (4) | 11 | 2,022 | 1,412 |
| TOTAL CURRENT ASSETS | | 1,832 | 1,396 | 85 | 87 | 066 | 871 | (4) | | 2,903 | 2,365 |
| LIABILITIES: Creditors: Amounts falling due within one year | 11 | (829) | (751) | (9) | (27) | (94) | (110) | (2) | (15) | (931) | (903) |
| NET CURRENT ASSETS | | 1,003 | 645 | 79 | 09 | 968 | 761 | (9) | (4) | 1,972 | 1,462 |
| TOTAL ASSETS LESS CURRENT LIABILITIES C/F | | 5,797 | 5,123 | 66 | 08 | 1,210 | 1,087 | 2,390 | 2,468 | 9,496 | 8,758 |

The Jersey Heritage Trust

BALANCE SHEET at 31 December 2020

| | Notes | Unrestricted Funds | ricted ds | Designated Funds | ted s | Restricted Funds | cted ds | Endowment Funds | nent Is | Total Funds | ul ds |
|---|-------|-----------------------|--------------|---------------------|--------------|---------------------|--------------|--------------------|--------------|----------------|--------------|
| | | 2020 £000 | 2019 £000 | 2020 £000 | 2019 £000 | 2020 £000 | 2019 £000 | 2020 £000 | 2019 £000 | 2020 £000 | 2019 £000 |
| TOTAL ASSETS LESS | | Note | 5 5 | Note 3 | 8 | Note 4 | 4 | Note 5 | 5 | | |
| CURRENT LIABILITIES B/F | | 5,797 | 5,123 | 66 | 80 | 1,210 | 1,087 | 2,390 | 2,468 | 9,496 | 8,758 |
| CREDITORS: amounts falling due after more than one year Past service debt | 12 | (3.755) | (3.692) | 1 | 1 | 1 | 1 | 1 | ı | (3.755) | (3,602) |
| | ! | | | | | | | | | (001,00) | (2,075) |
| | | (3,755) | (3,692) | 5.00 | 600) | 107 | ŝ | ij | 10 | (3,755) | (3,692) |
| | | | | | | ļ | | | | | |
| NET ASSETS | | 2,042 | 1,431 | 66 | 80 | 1,210 | 1,087 | 2,390 | 2,468 | 5,741 | 5,066 |
| | | | | | | | | | | | |
| THE FUNDS OF THE CHARITY: | | | | | | | | | | | |
| Unrestricted funds | 2 | 2,042 | 1,431 | | 1 | ı | ı | • | , | 2,042 | 1,431 |
| Designated funds | æ | 1 | • | 66 | 80 | • | 1 | 1 | 1 | 66 | 80 |
| Restricted funds | 4 | 1 | 1 | • | 1 | 1,210 | 1,087 | 1 | ı | 1,210 | 1,087 |
| Endowment funds | 5 | 1 | ı | 1 | ı | 1 | • | 2,390 | 2,468 | 2,390 | 2,468 |
| Total charity funds | | 2,042 | 1,431 | 66 | 08 | 1,210 | 1,087 | 2,390 | 2,468 | 5,741 | 5,066 |
| | (| - | | | | | | | | | |

Approved by the Board of Trustees on . 21 September... 2021 and signed on their behalf by.

Chair

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rustee

The Jersey Heritage Trust

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31 December 2020

| | Notes | Unrestricted Funds | ted | Designated Funds | pa | Restricted Funds | d | Endowment Funds | nt | Total Funds | . če |
|---|-------|-----------------------|--------------|---------------------|--------------|---------------------|--------------|--------------------|--------------|----------------|--------------|
| | | 2020 £000 | 2019 £000 | 2020 £000 | 2019 £000 | 2020 £000 | 2019 £000 | 2020 £000 | 2019 £000 | 2020 £000 | 2019 £000 |
| | | Note 2 | | Note 3 | | Note 4 | | Note 5 | |) |))) |
| INCOME AND ENDOWMENTS FROM: | | | | | | | | | | | |
| Donations and legacies | | | | | | | | | | | |
| Government of Jersey | | | | | | | | | | | |
| - operating grant | | 4,022 | 2,437 | 1 | 1 | ı | 1 | ı | • | 4,022 | 2,437 |
| - other | | 141 | 79 | • | 1 | 386 | 386 | ı | 1 | 527 | 465 |
| Legacies | | 452 | 1 | 1 | 1 | ı | 1 | ı | ı | 452 | • |
| Commercial trading income | | 195 | 591 | , | ı | 298 | 299 | 51 | 32 | 544 | 922 |
| Income from investments | | 6 | 12 | ı | 1 | 1 | , | ı | 1 | 6 | 13 |
| | ' | | (| | | | | | | 1 | |
| | | 4,819 | 3,119 | ĸ | | 684 | 685 | 51 | 33 | 5,554 | 3,837 |
| Income from charitable activities | 1 | | | | | | | | | | |
| Admissions income | | 248 | 1,508 | 1 | r | , | ı | ı | • | 248 | 1,508 |
| Membership fees | | 372 | 363 | 25 | 27 | • | • | 1 | 1 | 397 | 390 |
| Fees and charges | | 243 | 247 | , | 100 | | ı | , | ı | 243 | 347 |
| Sponsorship income | | 34 | 38 | | ı | ı | ı | 1 | ı | 34 | 38 |
| | 1 1 | 897 | 2,156 | 25 | 127 | J 31 | 94 | T. | â | 922 | 2,283 |
| Total income and endowments carried forward | | 5,716 | 5,275 | 25 | 127 | 684 | 685 | 51 | 33 | 6,476 | 6,120 |

The Jersey Heritage Trust

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31 December 2020

| | Notes | Unrestricted Funds | ricted ds | Designated Funds | ited S | Restricted Funds | ted s | Endowment Funds | ient s | Total Funds | ul ds |
|---|-------|-----------------------|--------------|---------------------|-----------|---------------------|----------|--------------------|-----------|----------------|----------|
| | | 2020 | 2019 | 2020 | 2019 | 2020 | 2019 | 2020 | 2019 | 2020 | |
| | | 000Ŧ | £000 | 000Ŧ | | 000₹ | 000Ŧ | €000 | 000Ŧ | 000₹ | t000 |
| | | Note 2 | 5.5 | Note 3 | 33 | Note 4 | 4 | Note 5 | 5 | | |
| Total income and endowments brought forward | | 5,716 | 5,275 | 25 | 127 | 684 | 989 | 51 | 33 | 6,476 | 6,120 |
| Expenditure on: | | | | | | | | | | | |
| -Raising funds | 13 | 642 | 815 | 9 | 11 | 78 | 69 | 1 | 1 | 726 | 895 |
| -Site costs | | 2,279 | 2,216 | • | 217 | 474 | 832 | 129 | 205 | 2,882 | 3,470 |
| -Community learning | | 634 | 645 | 1 | 1 | 1 | • | | , | 634 | 645 |
| -Jersey Archive & collections | | 1,064 | 943 | | ı | • | 71 | • | 1 | 1,064 | 1,014 |
| -Historic building service | | 151 | 144 | 1 | 1 | 1 | • | • | 1 | 151 | 144 |
| -Société Jersiaise contractual payments | | 84 | 82 | 1 | • | ı | • | , | 1 | 84 | 82 |
| -Central costs | | 211 | 239 | 1 | 1 | 1 | 1 | ě | 1 | 211 | 239 |
| Total expenditure on charitable activities | | 5,065 | 5,084 | 9 | 228 | 552 | 972 | 129 | 205 | 5,752 | 6,489 |
| Net income/(expenditure) | | 651 | 161 | 19 | (101) | 132 | (287) | (78) | (172) | 724 | (369) |
| Net gains on Investments | | 14 | 48 | 1 | 1 | 1 | t | ı | 9 | 14 | 54 |
| Transfers between funds | 15 | 6 | (232) | 1 | 95 | (6) | 137 | 1 | • | 1 | ı |
| Net movement in funds before other recognized gains and losses | | 674 | 7 | 19 | (9) | 123 | (150) | (78) | (166) | 738 | (315) |
| Actuarial (loss) on pension scheme | | (63) | (514) | i i | 0 | | ić. | * | * | (63) | (514) |
| Net movement in funds | | 611 | (507) | 19 | (9) | 123 | (150) | (78) | (166) | 675 | (829) |
| TOTAL FUNDS BROUGHT FORWARD | | 1,431 | 1,938 | 80 | 86 | 1,087 | 1,237 | 2,468 | 2,634 | 5,066 | 5,895 |
| TOTAL FUNDS CARRIED FORWARD | | 2,042 | 1,431 | 66 | 80 | 1,210 | 1,087 | 2,390 | 2,468 | 5,741 | 5,066 |
| | | | | | | | | | | | |

STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 December 2020

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

| STATEMENT OF CASH FLOWS for the year ended 31 December 2020 | | | |
|---|------|--------------|---------------------|
| | | 2020 | 2019 |
| | | £000 | £000 |
| | Note | | |
| RECONCILIATION OF NET MOVEMENT IN FUNDS | | | |
| TO NET CASH (OUTFLOW) FROM OPERATING ACTIVITIES Inflow/(outflow) of funds | | 675 | (020) |
| Legacy property acquired | | (452) | (829) |
| Net unrealised loss/(gain) on investments | | 26 | (47) |
| Depreciation | | 225 | 238 |
| Increase in creditors | | 28 | 202 |
| Decrease/(increase) in debtors | | 91 | (186) |
| Decrease in stock | | h- | 4 |
| Increase in past service debt | | 63 | 514 |
| NET CASH OUTFLOW FROM OPERATING ACTIVITIES | _ | 656 | (104) |
| INVESTING ACTIVITIES Payments to acquire tangible fixed assets Purchase of investments Receipts from disposals of investments | | (185) 161 | (7) (172) 129 |
| NET CASH (OUTFLOW)/INFLOW FROM INVESTING ACTIVITIES | | (24) | (50) |
| FINANCING ACTIVITIES Loan repayments | | - | - |
| NET CASH OUTFLOW FROM FINANCING ACTIVITIES | | - | - |
| | | | |
| CASH AT BANK AND IN HAND AT BEGINNING OF YEAR | | 1,412 | 1,543 |
| Increase/(decrease) in cash | | 632 | (154) |
| Movement in cash with investment adviser | | (22) | 23 |
| CASH AT BANK AND IN HAND AT END OF YEAR | | 2,022 | 1,412 |
| | | | |

NOTES TO THE ACCOUNTS for the year ended 31 December 2020

1. ACCOUNTING POLICIES

(A) ACCOUNTING CONVENTION

The Financial Statements have been prepared under the historical cost convention as modified by the revaluation of investments and on a going concern basis in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Charities "Statement of Recommended Practice" (SORP FRS 102) issued by the Charities Commission. The Financial Statements are prepared on the assumption that the Department for Economic Development, Sport, Tourism and Culture will continue to fund the Trust.

The Charities "Statement of Recommended Practice" (SORP FRS 102) requires a split of the Financial Statements into the following funds:

Unrestricted Funds

These are resources that are expendable at the discretion of the Trustees of the Trust. From within such funds the Trustees may, from time to time, designate or re-designate funds for special purposes and, at the end of the year, the distinction between those unrestricted funds which are designated and those which are not will need to be shown.

Restricted Funds

Both income and capital earmarked by the donor or provider for specific projects must be accounted for separately.

Endowment Funds

Where there is no power or authority within the Trust to convert assets into any other form or to dispose of them, they are designated as an Endowment Fund, which has the characteristic of permanence.

(B) PROPERTY

Land and Buildings owned by, or improvements made to buildings held on long-term leases are treated as Fixed Assets in accordance with SORP (FRS 102).

Depreciation is provided from the valuation date or from the date of acquisition, if later, on a straightline basis at the rate of 2% p.a. or the life of the lease if the lease term is less than 50 years.

Any leasehold improvements to the Property are charged to the Statement of Financial Activities (SOFA) in the year the expense is incurred.

NOTES TO THE ACCOUNTS

for the year ended 31 December 2020

1. ACCOUNTING POLICIES (CONTINUED)

(C) HERITAGE ASSETS

The collection comprises objects, artefacts, archive materials and data of an historic nature, which are specifically donated to, or purchased by, the Trust.

In accordance with SORP (FRS 102) any additions to the collections owned by the Trust since 1 January 2001 are capitalised and recognised in the Balance Sheet at the cost or value of the acquisition, where such cost or valuation is reasonably obtainable and reliable. Such items are not depreciated because, in the Trustees' opinion, the life of the asset is considered to be very long and the depreciation charge, and accumulated depreciation, are considered to be immaterial. Market valuations are obtained from in-house staff with appropriate subject specialism. The de-minimis capitalisation limit for individual collection purchases is £500.

Heritage assets also comprise assets donated to the Trust which are legally owned by the Société Jersiaise, the Government of Jersey and National Trust for Jersey. These assets are valued at value-in-use. Value-in-use is determined by calculating the net present value of future cash flows arising from the assets. The Trust relies upon grant funding which is unrelated to specific assets and does not generate positive cash flows from the display of the assets and thus, value-in-use is determined to be nil.

Costs of the care and maintenance and insurance of all collections managed by the Trust, whether owned by the Société Jersiaise, the Trust, the Government of Jersey and National Trust for Jersey, are borne by the Trust and are reflected in these financial statements.

(D) OTHER FIXED ASSETS

Other fixed assets are depreciated on a straight-line basis using the following rates:

| Fixtures, fittings and displays | 10% |
|---------------------------------|-----------|
| Other equipment | 10% - 33% |
| Motor vehicles | 20% |
| Elizabeth Castle Café | 10% |

The Elizabeth Castle Ferries are considered to be fully impaired and, therefore, the balance sheet carrying value has been fully written down.

(E) IMPAIRMENT OF TANGIBLE AND INTANGIBLE ASSETS

At each balance sheet date, the Trustees review its tangible assets to determine whether there is any indication that those assets may have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss. Where the asset does not generate cash flows that are independent from other assets, the Trustees estimate the recoverable amount of the cash-generating unit to which the asset belongs.

(F) STOCK

Stock is valued at the lower of cost or net realisable value.

(G) PROVISIONS AND LIABILITIES

The Trust provides for legal or constructive obligations, which are of uncertain timing or amount on the balance sheet date on the basis of best estimate of the expenditure required to settle the obligation. Provisions are recognised where there is a present obligation as a result of a past event, it is probable that a transfer of economic benefits will be required to settle the obligation and a reliable estimate of the amount can be made. The Past Service Debt provision, a liability that arose when a shortfall in funding in the Government of Jersey Public Employees Contributory Retirement Scheme (PECRS) was identified in the late 1980s, is calculated by discounting future repayments.

NOTES TO THE ACCOUNTS

for the year ended 31 December 2020

1 ACCOUNTING POLICIES (CONTINUED)

(H) PENSION COSTS

The Government of Jersey does not regard the Public Employees' Contributory Retirement Scheme final salary schemes as a conventional defined benefit scheme, as the employer is not responsible for meeting any ongoing deficiency in the scheme. Trustees rely on the Government of Jersey honouring this arrangement in order to avoid the Trust becoming responsible for scheme deficits.

The final salary scheme and the career average revalued earnings scheme are accounted for as defined contribution schemes in which employer contributions to the schemes are charged to the SOFA in the year they are incurred.

(I) INCOMING RESOURCES

In general, incoming resources are accounted for on a receivable basis. Grants for fixed assets are recognised in the SOFA when the conditions of the grant have been fulfilled and the grant is claimable. Credit is taken for annual membership subscriptions on the dates received. Donations are recognised as incoming resources when the conditions for their receipt have been met. Legacies are recognised as incoming resources when there is certainty that the conditions have been met and there is certainty as to the amount. Income from endowment funds is restricted.

Contractual and trading income is recognised as incoming resources to the extent that the Trust has provided the associated goods or services. Where income is received in advance and the Trust does not have entitlement to these resources until the goods or services have been provided, the income is deferred.

(J) OUTGOING RESOURCES

Outgoing resources are recognised in the Financial Statements on an accrual basis.

(K) LEASES

The Trust has no finance leases. Costs relating to operating leases are charged over the life of the lease on a straight-line basis.

(L) FOREIGN CURRENCIES

Functional and Presentation Currency

Items included in the financial statements are measured using the currency of the primary economic environment in which the Trust operates ("the functional currency"). The financial statements are presented in sterling pounds (£), which is the Trust's functional and presentation currency.

Translation and Balances

Transactions denominated in foreign currencies are translated at the exchange rate at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies at the balance sheet date are translated at the exchange rate ruling at that date. Foreign exchange differences arising on translation are reflected in the SOFA.

(M) SPECIFIC FUNDS

Grants or bequests received for specific purposes are accounted for separately.

(N) GRANTS PAYABLE

Grants payable are recognised in the SOFA when the conditions of the grant have been fulfilled and the grant is claimable.

(O) INVESTMENTS

Listed investments are stated at market value at the balance sheet date which gives rise to unrealised gains and losses at the end of the financial period which are recognised in the SOFA.

NOTES TO THE ACCOUNTS for the year ended 31 December 2020

2. UNRESTRICTED FUNDS

| | Balance 1 January 2020 | Incoming Resources | Outgoing Resources | Transfers | Other recognised gains & losses | Balance 31 December 2020 |
|-------------------|------------------------------|-----------------------|-----------------------|-----------|--|-----------------------------------|
| | £000 | £000 | £000 | £000 | £000 | £000 |
| Unrestricted fund | 1,431 | 5,716 | (5,065) | 9 | (49) | 2,042 |
| Total | 1,431 | 5,716 | (5,065) | 9 | (49) | 2,042 |
| | Balance 1 January 2019 | Incoming Resources | Outgoing Resources | Transfers | Other recognised gains & losses | Balance 31 December 2019 |
| | £000 | £000 | £000 | £000 | £000 | £000 |
| Unrestricted fund | 1,938 | 5,275 | (5,084) | (232) | (466) | 1,431 |
| Total | 1,938 | 5,275 | (5,084) | (232) | (466) | 1,431 |

3. DESIGNATED FUNDS

| | Balance 1 January 2020 | Incoming Resources | Outgoing Resources | Transfers | Other recognised gains & losses | Balance 31 December 2020 |
|--------------------|------------------------------|-----------------------|-----------------------|-----------|--|-----------------------------------|
| | £000 | £000 | £000 | £000 | £000 | £000 |
| JHT fund-Société | | | | | | 3000 |
| Jersiaise projects | 2 | _ | - | _ | _ | 2 |
| Patrons' fund | 35 | 25 | (6) | - | _ | 54 |
| Acquisition fund | 43 | _ | - | _ | _ | 43 |
| La Cotte | | | | | | |
| Protection fund | - | - | - | - | _ | _ |
| | <u> </u> | - | | - | | - |
| Total | 80 | 25 | (6) | - | _ | 99 |
| | | | | | | |

NOTES TO THE ACCOUNTS for the year ended 31 December 2020

3. DESIGNATED FUNDS (CONTINUED)

| | Balance 1 January 2019 | Incoming Resources | Outgoing Resources | Transfers | Other recognised gains & losses | Balance 31 December 2019 |
|--------------------|------------------------------|-----------------------|-----------------------|-----------|--|-----------------------------------|
| | £000 | £000 | £000 | £000 | £000 | £000 |
| JHT fund-Société | | | | | | |
| Jersiaise projects | 2 | _ | _ | _ | - | 2 |
| Patrons' fund | 19 | 27 | (11) | _ | _ | 35 |
| Acquisition fund | 43 | - | - | _ | - | 43 |
| La Cotte | | | | | | |
| Protection fund | 22 | 100 | (217) | 95 | - | _ |
| | - | | | | | |
| Total | 86 | 127 | (228) | 95 | _ | 80 |
| | | | | | | |

JHT fund - Société Jersiaise Projects

The Trust established this fund after the Société Jersiaise paid for a programme of archaeological work and restoration on the mound and passage grave at La Hougue Bie in 1993. Both bodies have agreed this fund will be spent on restoring parts of La Hougue Bie chapel.

Patrons' Fund

The Trust introduced the Patron Scheme in 2012 to offer a new level of membership allowing a greater opportunity for involvement with the Trust and its activities. The membership fees net of the costs of servicing this membership have been directed to this fund for the purpose of preservation of the collection and further additions to the collection.

Acquisition Fund

Each year, the Trust budgets to acquire items for the collection. The opportunity to acquire items can happen at any time. Any unutilised acquisition budgets are transferred to this fund at the end of each year and carried forward to be available for any future acquisitions.

La Cotte Protection Fund

The archaeological importance of the site known as La Cotte de St Brélade and the danger of losing any potential archaeological remains through erosion has caused the Trustees over the last few years to consider how best to protect the site. This became all the more important with the storm surges experienced in 2015.

The stabilisation of the site was undertaken in 2018 and 2019 and the fund reduced to zero. However, the archaeological work remains to be started and that will be dependent on raising additional funds.

NOTES TO THE ACCOUNTS for the year ended 31 December 2020

4. RESTRICTED FUNDS

| | Balance 1 January 2020 | Incoming Resources | Outgoing Resources | Transfers | Other recognised gains & losses | Balance 31 December 2020 |
|---|------------------------------|-----------------------|-----------------------|-----------|---------------------------------|--------------------------------|
| Ancient | £000 | £000 | £000 | £000 | £000 | £000 |
| Monuments fund (Note 15) Forts & Towers Investment fund | 250 | - | (270) | 28 | - | 8 |
| (Note 15) Glass Rainbow | 342 | 298 | (178) | (37) | - | 425 |
| publication fund EDTSC Refreshment & Refurbishment | 3 | - | - | - | - | 3 |
| fund | 212 | 386 | (104) | _ | | 494 |
| Heritage Assets | 280 | 500 | (104) | _ | - | 280 |
| Children's Home | 200 | | | | _ | 280 |
| Enquiry fund | | - | - | - | _ | - |
| Total | 1,087 | 684 | (552) | (9) | _ | 1,210 |
| | | | | | | |
| | | | | | | |
| | Balance | Incoming | Outgoing | Transfers | Other | Balance 31 |
| | 1 January 2019 | Resources | Resources | | recognised gains & losses | December 2019 |
| | £000 | £000 | £000 | £000 | £000 | £000 |
| Ancient | | | | | 2000 | 2000 |
| Monuments fund | 285 | - | (207) | 172 | - | 250 |
| Forts & Towers | | | | | | |
| Investment fund | 415 | 299 | (335) | (37) | - | 342 |
| Glass Rainbow | | | | | | |
| publication fund EDTSC Refreshment & | 3 | - | - | - | - | 3 |
| Refurbishment | | | | | | |
| fund | 184 | 386 | (358) | _ | - | 212 |
| Heritage Assets Children's Home | 280 | - | - | - | - | 280 |
| Enquiry fund | 70 | - | (72) | 2 | - | _ |
| Total | 1,237 | 685 | (972) | 137 | - | 1,087 |
| | | | | | | |

NOTES TO THE ACCOUNTS for the year ended 31 December 2020

4. RESTRICTED FUNDS (CONTINUED)

Ancient Monuments Fund

Under the terms of the usufruct for both Mont Orgueil and Elizabeth Castle, the Trust pays a percentage of admission income received from both Castles into the Ancient Monuments Fund. The Trust can use this fund to pay for development and maintenance programmes at both Castles. The rate of contribution (17%) is set by agreement between the Trust and EDTSC. In the event the usufruct is terminated by either the Trust or the Government of Jersey, then the Trust is required to return the money held in the Ancient Monument Fund to EDTSC.

Forts & Towers Investment Fund

Eleven Government of Jersey owned historic sites have been developed by the Trust into self-catering accommodation and are available for public hire. All are operated under a management agreement with Property Holdings in which the Trust collects all the income from the hire of the properties. Under that agreement, the Trust is allowed to take a fee of 12.5% of gross income. All other income and expenditure associated with the programme is reported through the restricted Forts and Towers Investment fund.

The level of reserve is determined by agreement between the Trust and the Historic Fortifications Group (HFG), a group that includes representatives of the Economic Development, Tourism Sport and Culture Department, Property Holdings and the Department for Infrastructure, as well as the Trust itself.

That reserve is used in the first instance to protect the Trust's commercial interest in the programme, should income fall significantly below forecast, or the level of unforeseen expenditure threaten the financial viability of the scheme. The minimum level of reserve has been set at 25% of annual gross income plus an additional £40,000. As funds accumulate, the Trust will seek to include properties in the programme suitable for development and in need of conservation with a view to growing the revenue generating opportunities further.

Glass Rainbow Fund

Jersey Tourism provided the finance for the production of the Glass Rainbow publication. Income from the sale of these books is retained in the fund and will be applied to the production of publications of a similar nature in the future.

EDTSC Refreshment & Refurbishment Fund

The EDTSC Refreshment & Refurbishment Fund is a fund to enable work on the enhancement of various sites to continue to attract visitors and maintain the capacity to generate income.

In 2020, as a consequence of the uncertainty resulting from the COVID-19 pandemic, all planned activity relating to this fund was stopped. Permission was sought from and granted by EDTSC to un-restrict the fund should it become necessary to release working capital. Only preparatory work for the planned Hamptonne building works and development of the aspiring Geopark was funded. The need to un-restrict the fund was not necessary.

Heritage Assets

This fund comprises the value of collections purchased by, or gifted to, Jersey Heritage since 2001, less any impairment cost. Jersey Heritage holds the items on trust for use by its museum for educational purposes to the public benefit and in accordance with those provisions of the Museum Accreditation Scheme in force at the time of the gift.

NOTES TO THE ACCOUNTS for the year ended 31 December 2020

4. RESTRICTED FUNDS (CONTINUED)

Children's Home Enquiry Fund

Information created from the Independent Jersey Care Inquiry has significant and lasting historic interest as evidence of an investigation into an issue of serious public concern which scrutinised past decisions and events. Jersey Archive is the appropriate place for the inquiry records to be stored to ensure proper management and archival for future policy makers and researchers. The Government of Jersey agreed to fund Jersey Heritage to catalogue and make accessible the records. These included a large volume of both scanned paper records and born digital records.

Jersey Heritage engaged two members of staff, implemented a digital storage solution and commenced publishing of the information online in 2018. The project was completed in 2019.

5. ENDOWMENT FUNDS

| | Balance 1 January 2020 | Incoming Resources | Outgoing Resources | Transfers | Other recognised gains & losses | Balance 31 December 2020 |
|----------------------------|------------------------------|-----------------------|-----------------------|-----------|--|--------------------------------|
| Sir Francis Cook | £000 | £000 | £000 | £000 | £000 | £000 |
| Bequest fund Jersey Museum | 340 | 51 | (60) | - | - | 331 |
| fund | 2,128 | - | (69) | - | - | 2,059 |
| Total | 2,468 | 51 | (129) | | - | 2,390 |
| | Balance 1 January | Incoming Resources | Outgoing Resources | Transfers | Other recognised | Balance 31 December |
| | 2019 | Trosom oos | 11000000000 | | gains & losses | 2019 |
| Sir Francis Cook | £000 | £000 | £000 | £000 | £000 | £000 |
| Bequest fund Jersey Museum | 439 | 33 | (138) | - | 6 | 340 |
| fund | 2,195 | | (67) | - | - | 2,128 |
| Total | 2 (24 | 33 | (205) | | 6 | 2.460 |
| | 2,634 | 33 | (203) | | | 2,468 |

NOTES TO THE ACCOUNTS for the year ended 31 December 2020

5. ENDOWMENT FUNDS (CONTINUED)

Sir Francis Cook Bequest Fund

This fund comprises the Sir Francis Cook Gallery, four residential rental properties and some cash balances. Interest earned from cash balances held on deposit and the rental income is used for the purposes defined under the bequest as a collections and resource centre, and a permanent display space for the Sir Francis Cook collection. The majority of the income is applied to maintaining the gallery which houses a permanent display of Sir Francis Cook's works of art.

Jersey Museum Fund

This fund comprises the residual value (after annual depreciation) of the cost of buildings and fit out of these buildings, which were funded through Government of Jersey capital grants.

Until 21st December 2018, under an agreement dated 2 November 1987, the Trust was required to operate the building as a museum with residual interests falling to the Société Jersiaise in the event of a breach of that agreement. On 21st December 2018, the Trust entered into a new agreement with the Société Jersiaise, cancelling the previous agreement, under terms which whilst broadly similar, improve governance arrangements between the two organisations.

NOTES TO THE ACCOUNTS for the year ended 31 December 2020

6. PROPERTY

| | eehold Land & Buildings £000 | Leasehold Property £000 | Total £000 |
|---|------------------------------------|-------------------------------|---------------|
| Cost At 1 January 2020 Additions | 4,781 452 | 5,916 | 10,697 452 |
| At 31 December 2020 | 5,233 | 5,916 | 11,149 |
| Accumulated depreciation At 1 January 2020 Charge for the year | 1,719 98 | 2,167 102 | 3,886 200 |
| At 31 December 2020 | 1,817 | 2,269 | 4,086 |
| Net book value at 31 December 2020 | 3,416 | 3,647 | 7,063 |
| Net book value at 31 December 2019 | 3,062 | 3,749 | 6,811 |
| The net book value of freehold property comprises the following: | | Net Book Value £000 | |
| Jersey Museum, Weighbridge, St Helier Sir Francis Cook Gallery, Augrès, Trinity Collections Store, Augrès, Trinity 13 Old St John's Road | | 2,356 267 341 452 | |
| Total | 14 | 3,416 | |

The Sir Francis Cook Gallery and the Jersey Museum have been included within the Endowment Funds.

The Société Jersiaise has a reversionary interest in Jersey Museum in the event of Jersey Heritage being wound up.

The Collections Store, Jersey Archive and the legacy property at 13 Old St John's Road are included within unrestricted funds.

Leasehold property above relates entirely to Jersey Archive, which is held on a 99-year lease which commenced 1 January 1998.

NOTES TO THE ACCOUNTS

for the year ended 31 December 2020

6. PROPERTY (CONTINUED)

The terms of the leases are as follows:

Property

Lease length

Jersey Archive

Occupation Tapestry Gallery & Maritime Museum

99 year lease commencing 1st January 1998. 9 year lease commencing 1st January 2016.

7. HERITAGE ASSETS

| Cost | Total £000 |
|---------------------|---------------|
| At 1 January 2020 | 358 |
| At 31 December 2020 | 358 |

These assets comprise the value of collections purchased or donated to the Trust, the Société Jersiaise or the Public of Jersey since 2001, less any impairment.

The Trust cares for a number of Historic Buildings, for which the Trustees consider it would be impossible or too expensive to find the cost information needed to produce a reliable valuation. These are set out below:

Mont Orgueil and Elizabeth Castle both acquired by deed of gift the usufruct from the Government of Jersey.

8. OTHER FIXED ASSETS

| | 2020 | 2019 |
|---|------|------|
| | £000 | £000 |
| Fixture, Fittings, Vehicles & Equipment at net book value | | |
| (see table following) | 34 | 59 |
| | 34 | 59 |
| | | |

NOTES TO THE ACCOUNTS for the year ended 31 December 2020

8. OTHER FIXED ASSETS (CONTINUED)

| | Leasehold Fixtures, Fittings & Displays | Other Fittings | Mont Orgueil Fittings | Other Equip- ment | Motor Vehicles | Elizabeth Castle Ferries | Elizabeth Castle Cafe | Total |
|--|--|-------------------|-----------------------------|-------------------------|-------------------|--------------------------------|-----------------------------|-------|
| | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 |
| Cost At 1 January 2020 | 1,712 | 1,090 | 1,095 | 351 | 31 | 411 | 125 | 4,815 |
| Additions | | | - | - | - | - | - | - |
| At 31 December 2020 | 1,712 | 1,090 | 1,095 | 351 | 31 | 411 | 125 | 4,815 |
| Accumulated Depreciation and impairment loss | | | | | | | | |
| At 1 January 2020 Charge for | 1,712 | 1,090 | 1,095 | 339 | 31 | 411 | 78 | 4,756 |
| the period | - | - | - | 12 | - | - | 13 | 25 |
| At 31 December 2020 | 1,712 | 1,090 | 1,095 | 351 | 31 | 411 | 91 | 4,781 |
| Net book values at 31 December 2020 | | | | - | | | 34 | 34 |
| Net book values at 31 December | | | | | | | | |
| 2019 | - | | | <u>12</u> | | | <u>47</u> | 59 |

Leasehold fixtures and fittings

Leasehold fixtures and fittings relate to costs associated with the fit out of the Jersey Archive. Other fittings relate to costs associated with the Jersey Museum.

Elizabeth Castle Ferry Operation

In 2010, an impairment review was undertaken by the Board of Trustees in respect of the Castle Ferry operation. The review examined the projected cash flows generated at the smallest level of income generation with which this asset is associated, that is, the provision of public access to Elizabeth Castle. It was concluded that the amount recoverable in respect of this activity was negative and therefore the Elizabeth Castle Ferry carrying value should be reduced to nil. It remains the Trustees' view that the assets remain impaired.

NOTES TO THE ACCOUNTS for the year ended 31 December 2020

| NOTES TO THE ACCOUNTS | | |
|---|-------------|-------|
| for the year ended 31 December 2020 | | |
| 9. INVESTMENTS | | |
| The following is an analysis of the amount included in investments: | | |
| | 2020 | 2019 |
| | £000 | £000 |
| Market value of investments at beginning of year | 567 | 477 |
| Acquisitions at cost | 185 | 172 |
| Disposals at carrying value | (200) | (139) |
| Net realised gains | 39 | 10 |
| Net unrealised (losses)/gains | (26) | 47 |
| Market value of investments at end of year | 565 | 567 |
| Portfolio cash held for investment at end of | | |
| year | 35 | 13 |
| Market value of nortfolio at and of vices | 600 | |
| Market value of portfolio at end of year | | 580 |
| | | |
| Historical cost of investments at end of year | 545 | 500 |
| Represented by: | | |
| Fixed interest securities | 229 | 219 |
| Listed Equities | 206 | 228 |
| Listed Funds | 130 | 120 |
| Cash | 35 | 13 |
| | 600 | 580 |
| | ====== | |
| 10. DEBTORS The following is an analysis of the amount included in deltarray | | |
| The following is an analysis of the amount included in debtors: | 2020 | 2019 |
| | £000 | |
| | 2000 | £000 |
| Trade debtors and prepayments | 310 | 401 |
| Provision against bad and doubtful debts | (6) | (6) |
| | 304 | 395 |
| | | |
| 11. CREDITORS: AMOUNTS FALLING DUE WITHIN 1 YEAR The following is an analysis of the amount included in creditors: | | |
| The following is an analysis of the amount included in cleanors. | 2020 | 2019 |
| | £000 | £000 |
| Trade creditors | 311 | 255 |
| Creditors | 581 | 609 |
| Pension debt | 39 | 39 |
| | 931 | 903 |
| | | |

NOTES TO THE ACCOUNTS

for the year ended 31 December 2020

12. PAST SERVICE DEBT

The following is an analysis of the movement in the Past Service Debt:

| | 2020 £000 | 2019 £000 |
|---|--------------|--------------|
| At 1 January | 3,731 | 3,217 |
| Increase in value of pension debt during the year | 102 | 553 |
| Less: Repayments for the year | (39) | (39) |
| At 31 December | 3,794 | 3,731 |
| | | 77-11 |
| Analysed: | | |
| Creditors: Amounts falling due within 1 year | 3,755 | 3,692 |
| Creditors: Amounts falling due after more than 1 year | 39 | 39 |
| At 31 December | 3,794 | 3,731 |
| | | |

The Past Service Debt arose when a shortfall in funding in the Government of Jersey Public Employees Contributory Retirement Scheme (PECRS) was identified in the late 1980s. At that time, PECRS hoped surpluses from current members' contributions would service the cost of this obligation. In 2005, further changes were made to the pension fund and the remaining liability was transferred to the participating bodies.

As with other participating employers, the Trust is liable to repay its share of the pre-1987 pension scheme debt by 2083. This liability is currently serviced through monthly payments that will continue until December 2083. The 2020 repayment rate was £3,220 per month and is subject to annual review by the scheme actuary. Future contribution payments are discounted to obtain the past service debt.

In line with the approach adopted to value the Government of Jersey debt as at 31 December 2020, the calculation of the value of the debt reflects the present value (as at 31 December 2020) of all the future debt repayments due. The calculations are consistent with the assumptions used for valuation of PECRS as at 31 December 2020 updated to reflect market conditions at the date of calculation. The assumptions as at 31 December 2020 were a discount rate of 4.4% per annum to 31 December 2021 reducing over the following 20 years to 3.8% per annum and an average salary increase rate of 5.05%.

The capital value placed on the debt may fluctuate from year to year due to changes in market conditions. Future valuations of PECRS may also result in changes to the assumptions used to value the debt.

13. OUTGOING RESOURCES

Included within outgoing resources are the following amounts:

| | 2020 £000 | 2019 £000 |
|--------------|--------------|--------------|
| Depreciation | 225 | 238 |
| Audit Fee | 18 | 18 |

NOTES TO THE ACCOUNTS for the year ended 31 December 2020

14. OBLIGATIONS UNDER LEASES

Future minimum rentals in respect of the Maritime Museum payable under non-cancellable operating leases are as follows:

| | 2020 | 2019 |
|---|----------|------|
| | £000 | £000 |
| Amounts payable: | | |
| Not later than one year | 94 | 94 |
| Later than one year and not later than five years | 282 | 376 |
| | 376 | 470 |
| | <u> </u> | |

The Trust holds a number of residential properties which are let on a commercial basis. At 31 December 2020 all of the 4 units are let on an annual renewable lease. Future minimum rents receivable under operating leases are as follows:

| | | |
|---|-------------|------|
| | 67 | 26 |
| | | |
| Later than one year and not later than five years | - | _ |
| Not later than one year | 67 | 26 |
| Amounts payable: | | |
| | £000 | £000 |
| | 2020 | 2019 |

15. TRANSFER BETWEEN FUNDS (SEE NOTES 2 & 4)

Included within unrestricted admission income is an amount of £28,000 that the Trust is required to restrict under the terms of the deed of gift of the usufruct for Mont Orgueil and Elizabeth Castle. Accordingly, this sum has been transferred from unrestricted funds to the restricted Ancient Monument Fund.

Included within restricted trading income is the sum of £37,000 that the Trust is permitted to un-restrict under the terms of its agreement with Property Holdings to manage ten Government of Jersey owned historic sites. Accordingly, this sum has been transferred from the Restricted Forts and Towers Investment Fund to the Unrestricted Fund.

NOTES TO THE ACCOUNTS for the year ended 31 December 2020

16. ANALYSIS OF CHARITABLE ACTIVITIES

| | Direct Costs £000 | Contracted Costs £000 | Support Costs £000 | 2020 Total £000 | 2019 Total £000 |
|--|-------------------------|-----------------------------|--------------------------|-----------------------|-----------------------|
| Cost of Generating Income Charitable Activities | 603 | - | 123 | 726 | 895 |
| Sites Costs | 2,458 | _ | 424 | 2,882 | 3,470 |
| Community Learning | 516 | - | 118 | 634 | 645 |
| Jersey Archive & Collections | 850 | - | 214 | 1,064 | 1,014 |
| Historic Building Service | 122 | _ | 29 | 151 | 144 |
| Société Lease and Management fees | - | 84 | _ | 84 | 82 |
| Central Costs | 211 | - | - | 211 | 239 |
| Total | 4,760 | 84 | 908 | 5,752 | 6,489 |
| | | | | | |

The allocation of support costs is based on the number of people employed within an activity.

17. ANALYSIS OF CHANGES IN NET DEBT

| 17. TRIMETORS OF CHIMICOLD HITCHIPEDI | | | |
|---------------------------------------|-----------|---------|----------|
| | At | | At |
| | 1 January | Cash 31 | December |
| | 2020 | Flow | 2020 |
| | £000 | £000 | £000 |
| Cash at bank and in hand | 1,412 | 610 | 2,022 |
| Net debt | 1,412 | 610 | 2,022 |
| | | | |
| 18. ANALYSIS OF STAFF COSTS | | | |
| | | 2020 | 2019 |
| | • | £000 | £000 |
| Salaries and Wages | | 2,576 | 2,609 |
| Employers' Social Security | | 160 | 157 |
| Employers' Pension costs | | 299 | 278 |
| | | 3,035 | 3,044 |
| | | | |

Average Number of employees

The average number of employees expressed as full time equivalents in 2020 was 69 (2019 - 68).

NOTES TO THE ACCOUNTS

for the year ended 31 December 2020

18. ANALYSIS OF STAFF COSTS (CONTINUED)

Details of higher paid staff

The number of employees whose emoluments based on gross salary and excluding pensions amounted to over £70,000 in the year were as follows:

| | 2020 | 2019 |
|----------------------|------|------|
| £70,000 to £79,999 | 0 | 0 |
| £80,000 to £89,999 | 1 | 3 |
| £90,000 to £99,999 | 2 | 0 |
| £100,000 to £109,999 | 0 | 0 |
| £110,000 to £119,999 | 1 | 1 |
| £120,000 to £129,999 | 0 | 0 |
| £130,000 to £139,999 | 0 | 1 |

Key management personnel constitute the Trustees, Chief Executive Officer and senior management team.

The Trustees received no remuneration. The remuneration received by the remaining key management personnel was £462,000 (2019: £575,000).

19. TRUSTEE REMUNERATION

Trustees are entitled to claim all reasonable out-of-pocket, or other expenses occasioned in the course of carrying out their duties. No trustee who is not otherwise an employee of the Trust, or any company owned by it, is entitled to be remunerated.

No Trustee was remunerated in respect of carrying out their duties during the year (2019 – Nil). Expenses claimed by Trustees totalled Nil (2019 – Nil).

No Trustee or other person related to the Trust had any personal interest in any contract or transaction entered into by the Trust during the year (2019 – Nil).

20. TAXATION

The Trust is exempt from Jersey Income Tax by virtue of Article 115(a) of the Income Tax (Jersey) Law, 1961, in so far as it is applied for charitable purposes. This law also entitles the Trust to qualify for exemption from charging Goods and Service Tax (GST) on supplies and services it provides. Any GST paid on qualifying expenditure is recoverable.

21. PENSION SCHEME

The Trust, together with a number of other locally based public bodies and institutions, has 'admitted body status' within the Public Employees' Pension Fund (PEPF). This enables the Trust to offer its employees the chance to participate in this large, defined benefit pension scheme.

The PEPF covers the final salary pension benefits provided by the Public Employees' Contributory Pension Scheme (PECRS) and the career average revalued earnings scheme (CARE) introduced 1 January 2016 into which all new employees are admitted. Existing employees in PECRS were able to transfer into the CARE scheme on 1 January 2019 with the exception of members who were within 7 years of their normal retirement age who had the option of remaining in PECRS. The majority of the Trust's employees who are members of the PEPF transferred from PECRS to the CARE scheme.

NOTES TO THE ACCOUNTS

for the year ended 31 December 2020

21. PENSION SCHEME (CONTINUED)

PECRS is not a conventional defined benefit scheme, as the employer is not responsible for meeting any ongoing deficiency in the scheme. Sufficient information is not available in order to allocate assets of PECRS specifically to the Trust. Liabilities of PECRS are not split between the participating employers. This scheme is therefore accounted for as a defined contribution scheme. Employer contributions to the scheme are charged to the SOFA in the year they are incurred.

For the CARE scheme, the initial employer contribution rate has been set at 16%. For the PECRS scheme, the Trust's contribution rate for 2020 was 15.2% (2019 14.4%) of the gross salary of participating employees. This rate will increase in 2021 to 16% to be the same rate as that of the CARE scheme.

The rate on both schemes has been fixed at 16% until at least 2024. The Pensions Law also introduced an employer cap of 16.5%.

During the year, the Trust made contributions into the PEPF on behalf of employees of £298,000.

Actuarial valuations are performed on a triennial basis, the most recent available being at 31 December 2018. The main purpose of the valuation is to review the operations of the scheme, to report on its financial condition, and to confirm the adequacy of the contributions to support the scheme benefits.

For the PECRS scheme, the most recently available valuation showed that there is a deficit in the present scheme as a whole at the valuation date of £1.1 million corresponding to a funding level of 99.95%. The Trust's share of this deficit has not been quantified. The Actuary has concluded that this deficit is in the "funding corridor" of 95% to 105% and it has been agreed that it is acceptable for there to be no adjustment to benefits.

For the CARE scheme, there was a small funding surplus of £3.26 million, corresponding to a funding level of 120.5%, reflecting the fact that the scheme is relatively new. In accordance with the transitional arrangements set out in the Funding and Valuation Regulations, the CARE valuation has no impact on benefits.

In addition, salaries and emoluments include pension contributions of £15,943 (2019 – £15,863) which relate to staff who have personal plans that are defined contribution schemes. At 31^{st} December 2020, the Trust had 3 members of staff in such schemes (2019 – 3).

22. RELATED PARTY TRANSACTIONS

Société Jersiaise

By virtue of common trusteeship, the Société Jersiaise is considered a related party.

On 21st December 2018, the Trust entered into a new agreement with the Société Jersiaise, superseding all previous agreements and entered into three leases of 99 years for Hamptonne Country Life Museum, La Hougue Bie and the headland consisting of a cave commonly known as La Cotte de St Brélade.

Whereas previously a grant had been paid to the Société Jersiaise (2018 - £82,532), under the new agreement, an annual management fee of £23,575 is payable along with lease payments totalling £30,000 annually for each of Hamptonne Country Life Museum and La Hougue Bie.

The lease payment of £99 for La Cotte de St Brélade was expensed in full in 2019.

During the year, there were 559 Société member admissions (2019 - 795) to Trust managed sites without charge at an estimated value of £5,721 (2019 - £7,005).

NOTES TO THE ACCOUNTS

for the year ended 31 December 2020

22. RELATED PARTY TRANSACTIONS (CONTINUED)

No.7 Pier Road and collections owned by the Société Jersiaise are also insured under the Trust's insurance policy. The Société Jersiaise reimburses the Trust for the additional premiums paid of £5,490 (2019 - £5,490).

Jersey Museum Trading Company Limited

The Trust has one wholly owned subsidiary, the Jersey Museum Trading Company Limited. This company previously held the liquor licence in respect of the Jersey Museum, but is otherwise dormant and has no other assets.

23. CONTROLLING PARTY

There is no ultimate controlling party. The Trust is controlled by trustees acting in concert.

24. FUNDING ISSUES and COVID-19

Under proposition P.75/2010, The Minister for Education Sport & Culture at the time agreed -

- (1) An annual grant of £2,300,000 index linked to avoid erosion of value.
- (2) An annual allowance for site refurbishment of £465,000, index-linked to avoid erosion of value.

By 2019 the annual grant had increased to £2,412,000 and the site refurbishment grant reduced to £386,000. This was well short of the funding level required to avoid erosion of value under the 2010 agreement.

However, during 2019, proposition P.40/2019, prepared by Deputy Montfort Tadier seeking investment of 1% of Government of Jersey spend be directed to arts, culture and heritage was adopted. This was to be phased in over the period 2020 - 2023 and finally offered a real opportunity for stabilisation of the Trust's finances.

For 2020 the annual grant was increased to £2,873,800 whilst the site refurbishment grant remained at £386,000.

In March 2020 because of the global health emergency resulting from the COVID-19 pandemic, the Trust was forced to close all sites. Tourism, from which Jersey Heritage generates approximately 97.5% of its gate receipts, ceased and revenues across all activities dwindled to virtually zero.

At risk was a total of approximately £3 million of self-generated revenue. The Trust by virtue of its funding arrangements, despite being an independent organisation was classed as an arms-length organisation and denied access to the Payroll Co-Funding Phase 2 scheme, which would otherwise have covered 80% of most employee wages.

Severe cuts were made to the 2020 programme and the Government was approached for financial assistance.

An additional £1.1 million was granted to Jersey Heritage on 7th December 2020. This allowed Jersey Heritage to continue trading into 2021 and ensured its continuance as a going concern.

For prudence, the 2021 programme was severely restricted as Jersey Heritage sought to continue within its agreed funding envelope.

By the end of July 2021, there was every indication that Jersey Heritage will exceed its revenue targets through the support of residents from membership and staycations. The opening up of Jersey's borders has seen an increase in UK visitors which, towards the end of the summer, were approaching pre COVID-19 levels. Visitors from Europe and beyond remain few.